



Sunrise
Middle School
PTO

Sept. 10th, 2024
PTO Meeting



Agenda - 9/10/24 SRMS PTO Meeting

Topic	Presenters/Participants	Estimated Time
1. Prior Month's Minutes Approval	All	1 min.
2. Principal's Report	Greg Martin	10 min.
3. Teacher Representative's Report	Cae Collmar	5 min.
4. Officers' Reports and Support Requests	Sandy Lê-Giguère, Amanda Watsky, Sadhana Nigro	20 min.
5. Old Business	All	10 min.
6. New Business	All	5 min.
7. Upcoming Events	Sandy Lê-Giguère	2 min.
8. Adjournment		1 min.



Prior Month's Minutes Approval

- For reference, 8/13/24 meeting minutes are linked [here](#).

Principal's Report



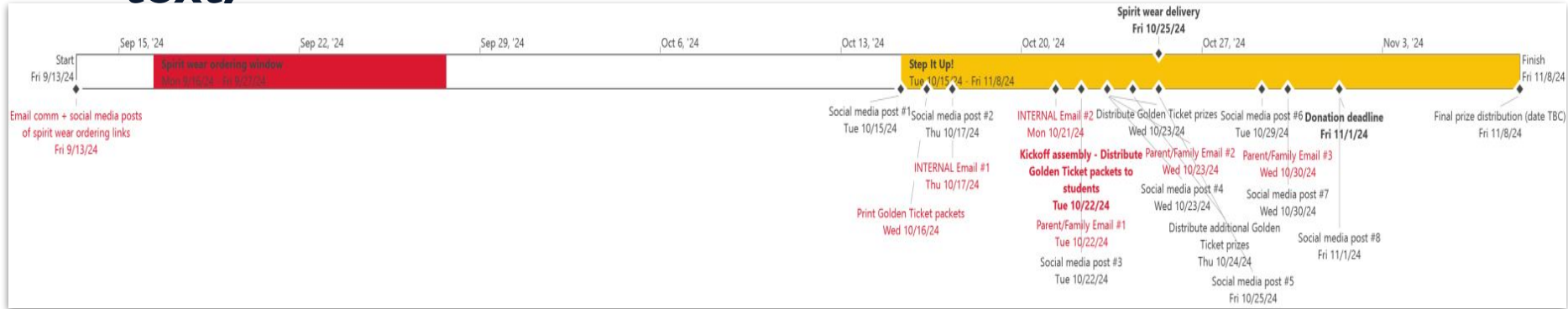
Teacher Representative's Report



Officer's Report: President

- **Updated PTO website** (<https://www.azsunrisemsppto.org/>)
- Good base of **parent volunteers**
 - Picture day
 - Setup and donations for staff appreciation meals
 - Make donation requests to companies (e.g., restaurants, grocery stores)
- Need to start **recruiting in Oct.** for new **Treasurer** for 2025-26 (Sadhana will provide training)
- **Fundraisers**
 - 9/4/24 **Chick-fil-A** dine-out fundraiser results for **Robotics Club**: 61 orders, **\$359** giveback
 - **Peach Skin Sheets**
 - Results to date: 7 orders, **\$140** giveback
 - **Promotion runs until 9/30**
 - Use our school code (SUNRISEMIDDLE1) to receive \$45 off per set (40% savings). For every purchase using our code, Peach Skin Sheets will donate \$20 per set back to PTO.
- **Staff**
 - Additional interest from staff for **dine-out fundraisers**
 - **Scheduled:**
 - D&D/Chess Club (10/9 - Barro's, early March - O.H.S.O. pending)
 - Mandarin Program (12/18 - Cane's, 2/5 - Panda Express)
 - **Pending** bookings:
 - Mrs. Dungan/Special Education: Late Oct. - Café Zupas or Aioli's Gourmet Burgers
 - Ms. Parks/Orchestra: Mar. - Peter Piper Pizza, Apr. - Cold Stone Creamery
 - Good response rate on **staff appreciation meal surveys** (Aug. - 20 responses, Sept. - 26 responses). In general, PTO will use # of responses + 10% to plan/purchase meal items.
 - Emailed PTO welcome packet and survey (dietary restrictions, PTO support requests) to new staff, Katherine Tubaugh and Megan Wotton
 - Reminder: **Palo Verde Fiesta Bowl Charities Wishes for Teachers application open until 9/30** (\$2,500 grant opportunity)

Support Requests for SRMS Administration (red text)



Support Requests for SRMS Administration (red)

	Task Mode	Task Name	Duration	Start	Finish	Resource Names
1		New Spirit Wear (Cleats & D-Nice's Shop)	30 days	Fri 9/13/24	Fri 10/25/24	
2		Email comm + social media posts of spirit wear ordering links	0 days	Fri 9/13/24	Fri 9/13/24	Greg Martin,Heidi Banuelos, Amanda Watsky
3		Spirit wear ordering window	10 days	Mon 9/16/24	Fri 9/27/24	SRMS Community
4		Spirit wear delivery	0 days	Fri 10/25/24	Fri 10/25/24	PTO,Parent Volunteers

	Task Mode	Task Name	Duration	Start	Finish	Resource Names
5		Step It Up!	18 days	Tue 10/15/24	Fri 11/8/24	
6		Social media post #1	0 days	Tue 10/15/24	Tue 10/15/24	Amanda Watsky
7		Print Golden Ticket packets	0 days	Wed 10/16/24	Wed 10/16/24	Bernice Stimpfle
8		INTERNAL Email #1	0 days	Thu 10/17/24	Thu 10/17/24	Greg Martin,Heidi Banuelos
9		Social media post #2	0 days	Thu 10/17/24	Thu 10/17/24	Amanda Watsky
10		INTERNAL Email #2	0 days	Mon 10/21/24	Mon 10/21/24	Greg Martin,Heidi Banuelos
11		Kickoff assembly - Distribute Golden Ticket packets to students	0 days	Tue 10/22/24	Tue 10/22/24	Teachers
12		Parent/Family Email #1	0 days	Tue 10/22/24	Tue 10/22/24	Greg Martin,Heidi Banuelos
13		Social media post #3	0 days	Tue 10/22/24	Tue 10/22/24	Amanda Watsky
14		Email announcement #1 request for 10/23	0 days	Tue 10/22/24	Tue 10/22/24	Sandy Le-Giguere
15		Send Golden Ticket report	0 days	Wed 10/23/24	Wed 10/23/24	Jason Markus
16		Announcement #1	0 days	Wed 10/23/24	Wed 10/23/24	Chris Miles
17		Distribute Golden Ticket prizes	0 days	Wed 10/23/24	Wed 10/23/24	PTO,Parent Volunteers
18		Parent/Family Email #2	0 days	Wed 10/23/24	Wed 10/23/24	Greg Martin,Heidi Banuelos
19		Social media post #4	0 days	Wed 10/23/24	Wed 10/23/24	Amanda Watsky
20		Send the top 2 classes with the most emails/texts sent to announce! The top 2 classes with the most emails/texts sent each win a Classroom Pizza Party!	0 days	Wed 10/23/24	Wed 10/23/24	Jason Markus
21		Email announcement #2 request for 10/24	0 days	Wed 10/23/24	Wed 10/23/24	Sandy Le-Giguere
22		Send updated Golden Ticket report	0 days	Thu 10/24/24	Thu 10/24/24	Jason Markus
23		Distribute additional Golden Ticket prizes	0 days	Thu 10/24/24	Thu 10/24/24	PTO,Parent Volunteers
24		Announcement #2	0 days	Thu 10/24/24	Thu 10/24/24	Chris Miles
25		Email announcement #3 request for 10/25	0 days	Thu 10/24/24	Thu 10/24/24	Sandy Le-Giguere
26		Announcement #3	0 days	Fri 10/25/24	Fri 10/25/24	Chris Miles
27		Social media post #5	0 days	Fri 10/25/24	Fri 10/25/24	Amanda Watsky
28		Send the Grand Prize drawing winner to announce	0 days	Sun 10/27/24	Sun 10/27/24	Jason Markus
29		Email announcement #4 request for 10/28	0 days	Sun 10/27/24	Sun 10/27/24	Sandy Le-Giguere
30		Announcement #4	0 days	Mon 10/28/24	Mon 10/28/24	Chris Miles
31		Email announcement #5 request for 10/29	0 days	Mon 10/28/24	Mon 10/28/24	Sandy Le-Giguere
32		Announcement #5	0 days	Tue 10/29/24	Tue 10/29/24	Chris Miles
33		Social media post #6	0 days	Tue 10/29/24	Tue 10/29/24	Amanda Watsky
34		Parent/Family Email #3	0 days	Wed 10/30/24	Wed 10/30/24	Greg Martin,Heidi Banuelos
35		Social media post #7	0 days	Wed 10/30/24	Wed 10/30/24	Amanda Watsky
36		Donation deadline	0 days	Fri 11/1/24	Fri 11/1/24	SRMS Community
37		Send the top 2 classes with the most funds raised to announce! The top 2 classes with the most funds raised each win a Classroom Pizza Party!	0 days	Fri 11/1/24	Fri 11/1/24	Jason Markus
38		Social media post #8	0 days	Fri 11/1/24	Fri 11/1/24	Amanda Watsky
39		Bag, organize, and label student prizes. Inform of prize delivery date.	0 days	Tue 11/5/24	Tue 11/5/24	Jason Markus
40		Final prize distribution (date TBC)	0 days	Fri 11/8/24	Fri 11/8/24	Parent Volunteers,PTO



Officer's Report: Vice President and Interim UPC Rep.

- Social media updates
- Newsletter views: Aug. - 211, Sept. - 67
- Status of grant writing support requests from staff
- Staff Spotlight plan
- **Recap of 8/21 UPC meeting**
 - **Sept. 18** at 11 a.m: **New UPC Representative Luncheon**
 - **UPCOMING IMPORTANT SPECIAL EDUCATION PROGRAM:** Linda Taylor, Director of Special Education, will present an overview of the Special Education programs and services available in PVSchools on **Sept. 24** from 6:00-7:30 p.m.
 - **CALL FOR COMMITTEE #1 - World Languages Curriculum:** 1 middle school parent is needed for the 7-12 World Language Curriculum Adoption Committee.
 - **CALL FOR COMMITTEE #2 - Library Titles Review:** 4-6 parents are needed to review library titles for compliance with new regulations.
 - **CALL FOR COMMITTEE #3 - K-12 Supplemental Resource Materials Committee:** 1 elementary school parent and 1 middle or high school parent are needed to serve on a committee to review supplemental materials.
 - **CALL FOR COMMITTEE #4 - Information Technology Committee:** 3-4 parents are needed to serve on this committee.
 - **CALL FOR COMMITTEE #5 - Class Size Task Force:** 2 parents are needed to serve on this committee.
 - The next **PVUSD Governing Board Meeting** is **September 19** at 6:30 p.m. Parents can e-mail the Board or submit a Public Comment in advance of the meeting through the links on the District's website at: <https://www.pvschools.net/our-district/governing-board>.
 - **Dr. Jason Reynolds, Interim Superintendent**, gave the August presentation and identified **3 main goals** for the year: **focusing on academic instruction and student achievement, increasing standards by acquiring accreditation for primary and middle schools (currently only required and in place for high schools), and customer service for students and their families.** As part of the unique endeavor to apply for accreditation in all PVSchools based on curriculum standards and instruction, academic coaches and other District personnel may be seen on school campuses in the coming weeks to provide extra guidance and support. This should cause no disruption to the instruction, and will likely not be noticed by the students.
 - **Next UPC General Meeting is Wednesday, September 18th at 9 a.m.** Recognizing Suicide Prevention Month, the September program will be "Talking About Suicide: Building Open and Meaningful Conversations with our Youth" presented by Dr. Paula McCall from the Semicolon Society. Meetings and parent programs are open to all PVSchools parents and members of the community and can be attended in person or on Zoom. The Zoom registration link will be available on the UPC Facebook page prior to the meeting.

Officer's Report: Treasurer

- **Total current bank balance** (9/9/2024): **\$7,010.65**
- **Liabilities: \$2,020.22** NOTE: Highlight indicates change.
 - Dance/Theater: \$998.73
 - Mandarin: \$626.30 (received \$300 in donations)
 - NJHS: \$195.19
 - Robotics: \$200.00 (received \$50 donation)
- **Current PTO balance** (9/9/2024): **\$4,990.43**
- **Expenses since last PTO meeting:**
 - Spent \$575.00 on photo booth for winter dance (deducted from Chipotle check, \$102.98 remaining).
 - Paid \$370.00 for AIM insurance renewal
 - Paid \$75.00 for UPC dues.
 - Paid \$109.08 for Webador website.
 - Nurse Gregory mini grant \$78.04.
 - Staff lounge coffee supplies \$26.85.
- **Income since last PTO meeting:**
 - Received \$57.58 from Kona Ice/Southwest Winter Winds, LLC.
 - Received \$63.58 from Sabashi Foods.
 - Received \$677.98 from Chipotle for STUGO (used these funds to pay for photobooth for winter dance!).
 - Received \$1,625.00 in direct donations (deposited into bank).
- **Upcoming expenses:**
 - Water delivery for August \$99.56 (only deducted \$4.33 cooler fee in August).
 - Staff appreciation meal on 9/11/2024 (charcuterie spread).



Old Business

- **Budget for PBIS**
 - Previously aligned on adding a \$1,000 line item in PTO's budget for the PBIS store
 - Since Dance & Theatre received a grant for costumes and props, the plan was to move \$500 from Dance & Theatre to PBIS (agreed by Ms. Collmar).
 - 9/6 update: Due to delays/issues with costumes, Dance & Theatre requested to keep the \$500 and so at this time, we will re-evaluate after Step It Up! if the PTO can allocate \$1,000 for PBIS.
- **12/6 school dance**
 - Trying new vendor, DJ Flo Entertainment. Cost savings of \$325 vs. previous year's DJ.
 - Incurred new cost of \$575 vs. last year's Dec. dance, as a photo booth was added.
- New **spirit wear** from Cleats and D-Nice's Shop is planned to launch 9/13, with 9/16 - 9/27 ordering window
- Follow-up initiated for **remaining items to be transitioned from previous PTO President**
 - **Webador:** Change owner from azsunrisemspto@gmail.com to azsunrisepto@gmail.com
 - **Zeffy:** Provide password for azsunrisepto@gmail.com account
 - **Arizona Corporation Commission** (Annual Report Due Date: 10/1/2024)
 - Provide login information
 - Change Statutory Agent for Sunrise Middle School PTO from Becky Lavery to Sandy Le-Giguere







Upcoming Events

- 9/11: Staff Appreciation meal - Charcuterie
- 9/19: PVUSD Governing Board meeting - 6:30 PM
- 9/25: Dine-out fundraiser benefiting Dance & Theatre - 3:00 to 7:00 PM at In-N-Out Burger
- 9/30: 10/4 - K - 12th Grade Recess
- 10/8: Picture retakes (**Are parent volunteers needed?**)
- 10/8: PTO meeting in Media Center - 3:00 PM
- 10/9: Dine-out fundraiser benefiting D&D/Chess Club - 10:30 AM to 10:00 PM at Barro's Pizza
- 10/10: PVUSD Governing Board meeting (District Admin. Ctr.) - 6:30 PM
- 10/15: Early release
- 10/22: Step It Up! Kickoff assembly
- 10/28 - 10/29: Parent-Teacher conferences
- 10/28: Teacher conference meal (soup, sandwiches, fruit, cheese, cookies, drinks) - **How many teachers?**
- 10/30: Early release
- 10/31: Early release



2024-2025 Dine-Out Fundraisers

1.  8/14: **STUGO** - 4:00 to 8:00 PM at **Chipotle Mexican Grill**
2.  9/4: **Robotics Club** - 3:00 to 8:00 PM at **Chick-fil-A**
3. 9/25: **Dance & Theatre** - 3:00 to 7:00 PM at **In-N-Out Burger**
4. 10/9: **D&D/Chess Club** - 10:30 AM to 10:00 PM at **Barro's Pizza**
5. 10/30 (TBC): **Special Education/Dungan** at **Café Zupas or Aioli's Gourmet Burgers**
6. 11/5: **STUGO** - 10:30 AM to 9:00 PM at **Hot Chicken Alley**
7. 12/18: **Mandarin Program** - 3:00 to 9:00 PM at **Raising Cane's**
8. 1/8: **Dance & Theatre** - 11:00 AM to 9:00 PM at **Oregano's**
9. 1/30: **STUGO** - 10:30 AM to 9:00 PM at **Rubio's Coastal Grill**
10. 2/5: **Mandarin Program** - 9:30 AM to 9:30 PM at **Panda Express**
11. **Early March (TBC): D&D/Chess Club** at **O.H.S.O.**
12. **Late March (TBC): Orchestra** at **Peter Piper Pizza**
13. **April (TBC): Orchestra** at **Cold Stone Creamery**
14. 5/6: **STUGO** - 3:00 to 9:00 PM at **Bahama Buck's**



Thanks

See you at the next meeting on October 8th at 3:00 PM in the media center!

In the meantime, please reach out to us at azsunrisepto@gmail.com if you have questions, requests, or ideas.

