



**Sunrise**  
Middle School  
**PTO**

**Apr. 16<sup>th</sup>, 2025**  
**PTO Meeting**

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# Agenda - 4/16/25 SRMS PTO Meeting

Topic	Presenters/Participants	Estimated Time
1. Call to Order & Prior Month's Minutes Approval	All	2 min.
2. Teacher Representative's Report	Cae Collmar	5 min.
3. Principal's Report	Greg Martin	10 min.
4. Introduction & Vote of 2025-26 PTO Board	Matt Wells, All	5 min.
5. Officers' Reports	Sandy Lê-Giguère, Sadhana Nigro, Amanda Watsky	35 min.
6. Old Business	All	5 min.
7. New Business	All	5 min.
8. Upcoming Events	Sandy Lê-Giguère	2 min.
9. Adjournment		1 min.



# Summary of Decisions/Approvals/Support Needed

- **DISCUSS/VOTE:**
  - Vote in 2025-26 Treasurer
  - Align on preliminary 2025-26 PTO budget and calendar
  - Hold 5/13 PTO meeting off-site? Align on time and location (Picazzo's on Tatum & Cactus?)
- **SUPPORT REQUESTS:**
  - Staff communications
    - Chipotle orders due 4/30 for Cinco de Mayo Staff Fiesta (PTO-sponsored lunch)
    - Vending machine survey
  - Dates from Administration
    - Due date for PTO welcome packet
    - Back-to-school breakfast
    - Walk the Campus
    - Open Houses (Aug. & Feb.)
  - Principal: Deliver Doughnuts and Pizzas & Pop to silent auction winners



# Prior Month's Minutes Approval

- For reference, the 2/13/25 meeting minutes are linked [here](#).



# Teacher Representative's Report

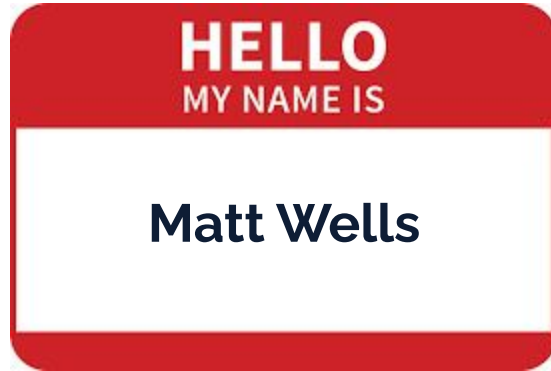
## PTO Funding Requests from Staff:

- Nurse Laura would like donations of t-shirts and longer shorts for students who need to change clothes to meet the dress code. Estimated spend: \$20-40. (\$100 mini-grant was already used.)
  - PTO emailed Nurse Laura 4/16 to let her know that she can apply for reimbursement, since we still have mini-grant funds available.
- Amber Jarosz requested for the SPED department to be granted \$100 for cupcakes, punch, and paper goods for their upcoming SPED graduation. They will be serving approximately 75-80 guests.
  - Per Mrs. Dungan's request at the end of last school year, the PTO has reserved \$200 for the SPED graduation.
  - PTO emailed Mrs. Jarosz 4/16 to let her know she may borrow the PTO's debit card to purchase items for the SPED graduation.

# Principal's Report



# Introduction & Vote: 2025-26 Treasurer





# Officer's Report: President

- Silent auction updates
  - PTO obtained ~ \$13K in donated items. Fundraising goal is \$5K.
  - Flyers with QR code to auction website will be distributed on 4/17 (Thank you, Bernice!)
  - Auction will be open from 4/21 @ 7:00 AM to 4/28 @ 11:45 PM.
  - Auction winners may pick up their items on 4/29 or 4/30 in the Media Center, from 1:30 to 2:30 PM.
  - Reminder on School Experience auction items:
    - (2) Doughnuts with the Principal: The winning student's entire 1st-period class will be treated to a doughnut delivery—hand-delivered by the Principal.
    - (1) Pizza & Pop with the Principal: The winning student and their chosen friends will enjoy two large pizzas and drinks—delivered personally by the Principal during lunch.
    - (1) VIP Seats at a School Event: Up to 6 VIP front-row seats for the event of your choice—valid through May 2026.
- Preliminary 2025-26 PTO Calendar & Staff Survey Feedback on subsequent slides



# Preliminary 2025-26 PTO Calendar

- **DISCUSS/VOTE:** When to have Direct Give Drive? (Was 8/12 - 8/25 this school year, but we will have the Raise Above It! Fundraiser in Aug. of next school year.)
- Cadence
  - Meetings: Reduce from monthly to Aug., Oct., Jan., Apr., May - **3:00 PM in Media Center?**
  - Newsletters & Staff Comms: Monthly
  - Dine-Out Fundraisers (Club/Program & PTO): Monthly
  - Staff Appreciation Meals: Monthly
- July
  - **(7/18?):** Deadline for PTO Welcome Packet to Bernice
  - **(Date?):** Staff back-to-school breakfast (Distribute PTO welcome packets with QR code/link to survey - budget/PTO support, dietary needs)
- August
  - **(Date?):** Walk the Campus & Kona Ice truck or similar (Distribute PTO flyers)
  - 8/8: Aug. newsletter
  - **(8/11?):** Open House (PTO table)
  - 8/11 - 8/25: Raise Above It Fundraiser & Direct Give Drive (run concurrently)
  - 8/12: PTO meeting
  - 8/20: Staff Appreciation - Theme TBD (Water Bar?)
  - 8/29: Sept. newsletter
  - Date & beneficiary TBD: Dine-out fundraiser



## Preliminary 2025-26 PTO Calendar (cont.)

- September
  - 9/17: Staff Appreciation - Theme TBD
  - Date & beneficiary TBD: Dine-out fundraiser
  - 9/26: Oct. newsletter
- October
  - 10/2: School Custodial Workers Appreciation Day
  - 10/15: PTO meeting
  - Date & beneficiary TBD: Dine-out fundraiser
  - 10/27: Staff Appreciation/Teacher conference dinner (Soup & Sandwich)
  - 10/30: Nov. newsletter
- November
  - 11/3 - 11/7: School Psychologist Week
  - Date & beneficiary TBD: Dine-out fundraiser
  - 11/21: Dec. newsletter
  - 11/25: Staff Appreciation - Mini Pies



# Preliminary 2025-26 PTO Calendar (cont.)

- December
  - (Date?): StuGo 7th & 8th grade Winter Dance? (PTO support TBC - DJ)
  - 12/17: Staff Appreciation - Holiday Meal
  - 12/19: Jan. newsletter
  - Date & beneficiary TBD: Dine-out fundraiser
- January
  - 1/14: PTO meeting
  - Date & beneficiary TBD: Dine-out fundraiser
  - 1/26: Staff Appreciation/Teacher conference dinner (Pizza & Salad)
  - 1/30: Feb. newsletter
- February
  - (Date - 2/2?): Open House for 6th-grade families (PTO table)
  - 2/2 - 2/6: School Counselor Appreciation Week
  - 2/15: School Resource Officer Appreciation Day
  - 2/18: Staff Appreciation - Theme TBD
  - Date & beneficiary TBD: Dine-out fundraiser
  - 2/27: Mar. newsletter



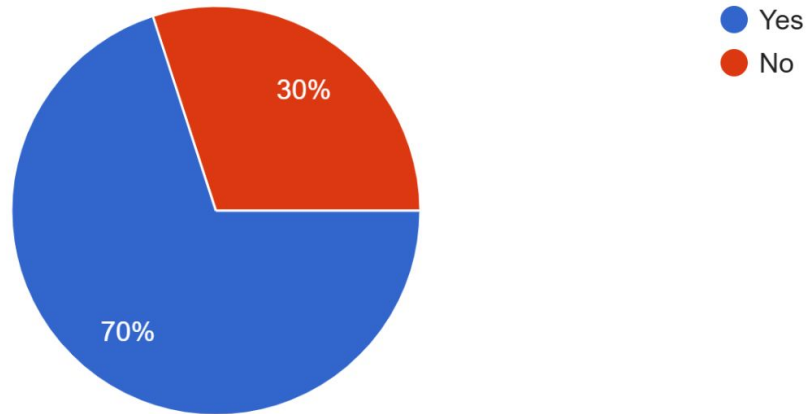
# Preliminary 2025-26 PTO Calendar (cont.)

- March
  - 3/11: Staff Appreciation - Theme TBD
  - Date & beneficiary TBD: Dine-out fundraiser
- April
  - 4/1: Paraprofessional Appreciation Day
  - 4/4: School Librarian Appreciation Day
  - 4/6 - 4/10: National Assistant Principals Week
  - 4/7: PTO meeting (2026-27 budget & new board)
  - 4/15: Staff Appreciation - Theme TBD
  - 4/20 - 4/24: National Public School Volunteer Appreciation Week
  - 4/22: Administrative Professionals Day
  - Date & beneficiary TBD: Dine-out fundraiser
- May
  - 5/1: School Principal's Day
  - 5/1: May newsletter
  - 5/4 - 5/8: Staff Appreciation Week (daily lunch/treats)
  - 5/12: PTO meeting
  - Date & beneficiary TBD: Dine-out fundraiser
  - 5/21: Staff Appreciation/End-of-Year Luncheon

# Staff Survey Feedback: PTO Funding

Do you anticipate needing SRMS PTO funds in the 2025-2026 school year?

10 responses



# Staff Survey Feedback: PTO Funding (cont.)

**Total 2025-26 PTO  
Funding Requested by  
Staff (excluding mini-  
grants):  
\$1,370**

Department/Program	Amount Requested	Please describe what the requested PTO funds would be used for.
Social Studies	TBD	Mrs. Liggett is retiring. She anticipates that the new Social Studies teacher(s) will need classroom supplies, such as individual white boards and organizational materials.
Dance	\$500	Gold performance dresses
Special Education (Dungan)	\$100	Classroom supplies, snacks, and party money
P.E.	\$75-\$100	Class Rewards (Jolly Ranchers, Otter Pops); miscellaneous hardware for fixing PE equipment; safety and cleaning supplies for class (Kleenex, disinfecting wipes).
Special Education (Jarosz)	\$100 mini-grant and \$50-\$70 for the end-of-the-year Special Ed awards	Teacher grant, special ed awards
Mandarin	\$100 mini-grant	Classroom supplies and decorations for Lunar New Year
Administrative	\$50	End of the Year Certificate Paper
StuGo	\$250	Help with our 8th-grade dance
Robotics	\$300	To help us register one team

# Staff Survey Feedback: PTO Support

What has been most the most helpful support from the PTO that you would like to be continued?

I really appreciated them coordinating the dine out fundraisers for the clubs! That was so helpful.

Being able to hold concessions money from theatre and dance productions to use on last minute expenses that must be purchased from companies that are not vendors.

Classroom funding and luncheons

The \$100 grant for miscellaneous supplies to teachers

Teacher Grants

fundraiser

staff lunches/snacks

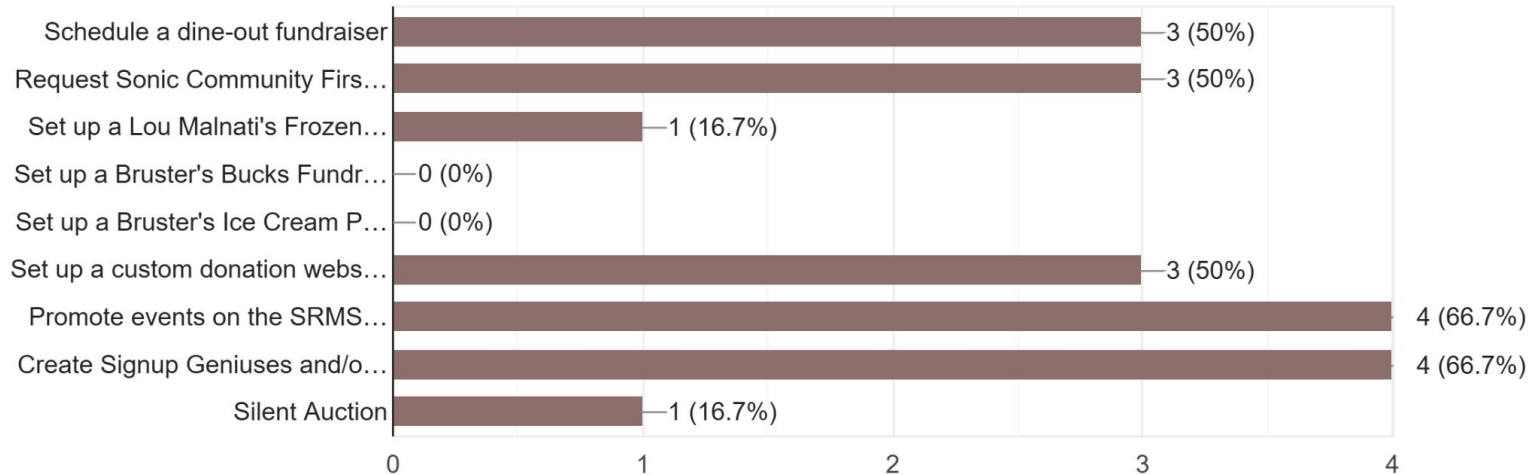
water for the lounge

PTO help securing donations both financial and food based. PTO social media posts, QR Code. Parent support etc. securing Dj and photo booth etc. You have been extremely helpfull all year!!!!

## Staff Survey Feedback: PTO Support (cont.)

If you would like fundraising and/or other club/class/program support from the SRMS PTO, please select the area(s) where support is requested. No...easons. Your group receives a portion of the sales.

6 responses





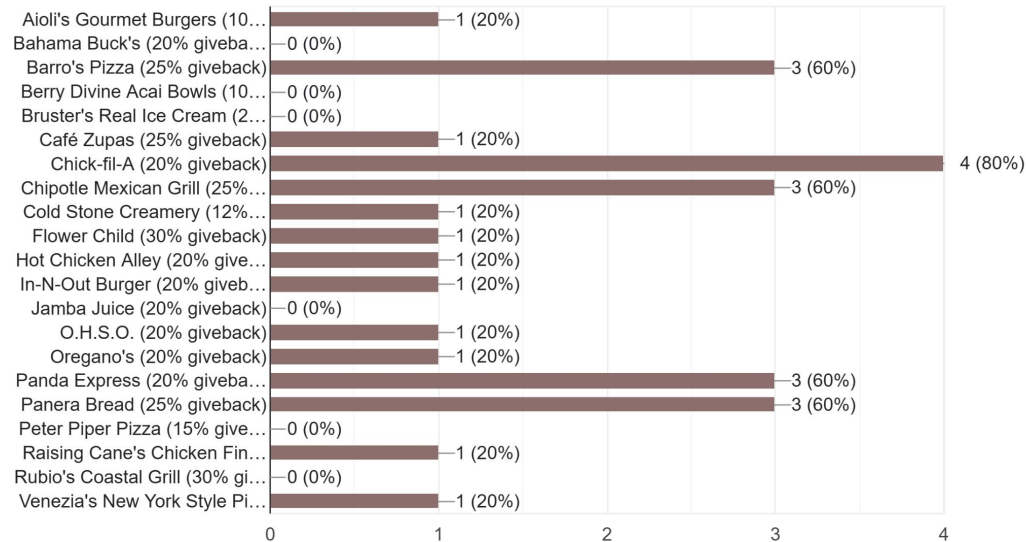
# Staff Survey Feedback: PTO Support (cont.)

Name:	If you would like fundraising and/or other club/class/program support from the SRMS PTO, please select the area(s) where support is requested.	Which club/program/class are you requesting the dine-out fundraiser	Which is your preferred month to have a dine-out fundraiser?	Which restaurant would you like to have your dine-out fundraiser at? If you are open to other restaurants, you may select more than one.
Ann Kool	Schedule a dine-out fundraiser (requested 3-4 each for StuGo and Robotics), Request Sonic Community First Cards, Set up a custom donation website, QR code, and flyer that you can share with parents and display at events, concerts, competitions, etc., Promote events on the SRMS PTO's social media (e.g., concerts, events, competitions, etc.), Create Signup Geniuses and/or Amazon Wish Lists	STUGO and Robotics	September 2025	Barro's Pizza (25% giveback), Café Zupas (25% giveback), Chick-fil-A (20% giveback), Chipotle Mexican Grill (25% giveback), Flower Child (30% giveback), Hot Chicken Alley (20% giveback), O.H.S.O. (20% giveback), Oregano's (20% giveback), Panda Express (20% giveback), Panera Bread (25% giveback)
Mary MacKay	Schedule a dine-out fundraiser, Promote events on the SRMS PTO's social media (e.g., concerts, events, competitions, etc.), Create Signup Geniuses and/or Amazon Wish Lists	Dungeons and Dragons, Kindness Krafts	October 2025	Barro's Pizza (25% giveback), Chick-fil-A (20% giveback), Chipotle Mexican Grill (25% giveback), In-N-Out Burger (20% giveback), Panda Express (20% giveback), Panera Bread (25% giveback)
Cae Collmar	Schedule a dine-out fundraiser, Promote events on the SRMS PTO's social media (e.g., concerts, events, competitions, etc.)		October 2025	Chipotle Mexican Grill (25% giveback)
Amber Jarosz	Request Sonic Community First Cards, Set up a Lou Malnati's Frozen Pizza Fundraiser, Set up a custom donation website, QR code, and flyer that you can share with parents and display at events, concerts, competitions, etc., Promote events on the SRMS PTO's social media (e.g., concerts, events, competitions, etc.), Create Signup Geniuses and/or Amazon Wish Lists, Silent Auction		December 2025	Aioli's Gourmet Burgers (10% giveback), Barro's Pizza (25% giveback), Chick-fil-A (20% giveback), Cold Stone Creamery (12% giveback), Panda Express (20% giveback), Panera Bread (25% giveback), Raising Cane's Chicken Fingers (15% giveback), Venezia's New York Style Pizzeria (10% giveback)
Tony Dong	Schedule a dine-out fundraiser	Mandarin program	February 2026	Chick-fil-A (20% giveback)
Colleen Barczak	Request Sonic Community First Cards, Set up a custom donation website, QR code, and flyer that you can share with parents and display at events, concerts, competitions, etc., Create Signup Geniuses and/or Amazon Wish Lists			

# Staff Survey Feedback: Dine-Out Fundrai

Which restaurant would you like to have your dine-out fundraiser at? If you are open to other restaurants, you may select more than one.

5 responses

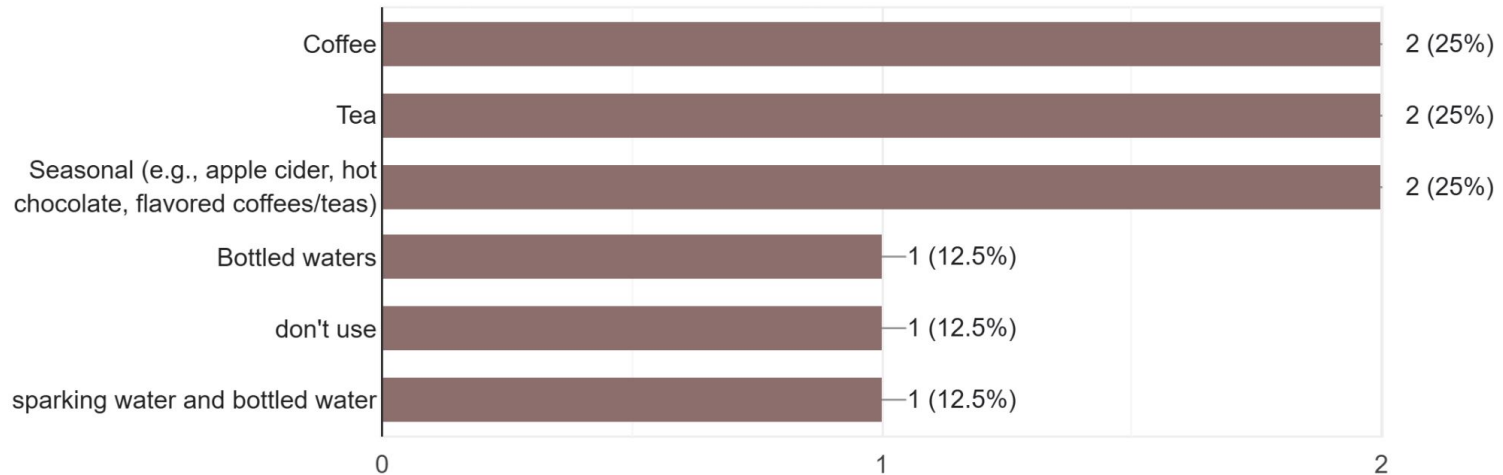


# Staff Survey Feedback: Beverage

## Preferences

What type of beverage(s) do you prefer for the SRMS PTO to keep regularly stocked in the staff lounge?

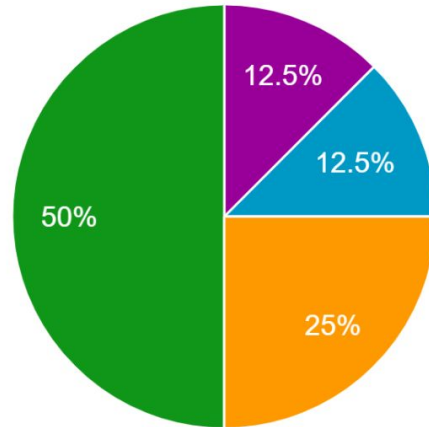
8 responses



# Staff Survey Feedback: Favorite Meal to Date

If you have attended any of the staff appreciation breakfast/lunch/dinner events, which has been your favorite one so far this school year?

8 responses



- July: Back-To-School Breakfast
- August: Water Bar
- September: Charcuterie
- October: Conference Dinner (Sandwich & Soup)
- December: Holiday Meal
- January: Conference Dinner (Pizza & Salad)
- February: Spring Training Theme (hot...)
- March: Savory & Sweet Dips

# Officer's Report: Treasurer

- **Total current bank balance** (4/15/2025): **\$11,837.82**
- **Liabilities: \$2,757.09** NOTE: Highlight indicates change.
  - Chess/D&D \$131.62 (received \$77.75 from Panera).
  - Dance/Theater: \$438.37.
  - Mandarin: \$758.30.
  - NJHS: \$86.43.
  - Orchestra: \$41.87 (from Peter Piper Pizza).
  - Robotics: \$1,066.04 (received \$500 from CVS).
  - STUGO: \$234.46 (received \$78.87 from Rubio's).
- **Current PTO balance** (4/15/2025): **\$9,080.73**
- **PTO Expenses since last PTO meeting:**
  - Spent \$1,059.76 on monthly meals.
  - Spent \$340.02 on conference dinner.
  - Spent \$334.60 on mini grants.
  - Spent \$171.14 on water service.
  - Spent \$159.93 on Dance & Theater (money given by PTO).
  - Spent \$41.37 on certificate paper for Bernice.
  - Spent \$38.96 on coffee for staff lounge.
  - Spent \$18.46 on serveware.
- **Income since last PTO meeting:**
  - Received \$300 from Dave & Buster's Power Card presale.
  - Received \$130.64 from Kroger.
  - Received \$30.50 from Zeffy.
- **Upcoming expenses:**
  - Water delivery for April, monthly meal, staff appreciation week, end of year luncheon.

# Preliminary 2025-26 PTO Budget

LINE ITEM	BUDGET						
<b>STAFF FOOD / DRINKS</b>							
Monthly meals/treats	\$ 2,100.00	August, September, November, December, February, March, April					
Staff appreciation week	\$ 2,000.00	May 4 - 8 (usually do Mexican food on May 5 and "snack"-cutorie on Friday					
Conference dinners	\$ 1,200.00	October and January					
Water service	\$ 800.00						
EOY luncheon	\$ 600.00	Individually packaged lunches are best (e.g., Panera Bread, Pita Jungle, etc.) so there are not too many leftovers					
Coffee supplies	\$ 450.00	Coffee pods, sugar, sugar substitutes, powdered creamer, stir sticks, tea, hot cocoa, apple cider					
<b>OPERATIONAL ITEMS</b>							
Insurance	\$ 370.00						
Smore	\$ 179.00						
Website	\$ 109.08						
UPC	\$ 75.00						
AZCC	\$ 10.00						
Rise Above It prizes	\$ 500.00						
Miscellaneous	\$ 200.00						
<b>SPECIAL REQUESTS</b>							
Staff grants	\$ 2,000.00						
State testing snacks	\$ 500.00						
D&T	\$ 500.00						
PBIS?	\$ 500.00						
Robotics	\$ 300.00						
STUGO	\$ 250.00						
SPED graduation	\$ 200.00						
Certificate paper	\$ 50.00						
<b>TOTAL</b>	<b>\$ 8,793.08</b>						



## **Officer's Report: Vice President**

- PTO newsletter views - Aug.: 219, Sept.: 77, Oct.: 90, Nov.: 41, Dec./Jan.: 70, Feb.: 165, Mar.: 181, Apr.: 172
- Silent auction - Uploaded items, pictures, and descriptions to auction website (Givebutter)



## Officer's Report: Interim UPC Representative

- The Governing Board approved the employment contract for Dr. Todd Cummings to serve as the incoming Superintendent beginning July 1, 2025. More information on the process and on Dr. Cummings can be found [HERE](#). Please use this [FORM](#) to suggest topics to be brought to the Superintendent's attention.
- Next UPC GENERAL MEETING is Wednesday, April 23, 2025 at 9 a.m. Program will start at 10 a.m. April's Program is "CTE in PV Schools."
- Teacher and Staff Appreciation received a total of 1,487 nominations! Recipient letters will be distributed to principals on April 23. Please talk to your principal about how the letters will be presented at your school. Teacher Appreciation Ceremony will be at Pinnacle High School, May 6th at 6 p.m. If you have questions or would like to help, contact Kerry Baker at [appreciation@pvupc.org](mailto:appreciation@pvupc.org).
- SAVE THE DATE: SPRING LEADERSHIP TRAINING, May 14, 2025 at 10:30 a.m. Following "The Closing Bell" UPC meeting with Dr Reynolds. This is a must for your incoming parent group board with tips, PV policies, and best practices to know when planning and leading your group next year.
- GIFTED SHOWCASE May 8, 2025 at PV High school from 5:30-7:30 p.m. This event is a grand show-and-tell showcasing the amazing creations of our talented K-8 students.
- NEW COMMITTEE: Digital Learning and Emerging Technologies. This committee will work to provide resources for parents regarding PVUSD technology and digital learning services. Some areas of involvement will be Artificial Intelligence, Digital Citizenship, Data Governance and Technology Equipment. Reach out to [technology@pvusd.org](mailto:technology@pvusd.org) for more information.
- Call for Committee: K-12 Science Curriculum Resource Adoption. The Curriculum & Instruction Department will be facilitating a committee which will determine a new Tier 1 comprehensive K-12 Science curriculum and possible supplemental curriculum. The District is requesting 6-9 Parent Representatives to serve on the committee. Science educational or work experience is preferred, but not required. The Committee make up is planned to include: 2-3 Elementary School Parents, 2-3 Middle School Parents and 2-3 High School Parents. Find more information [HERE](#).
- Love Your School Day is April 30th before school, you can get involved and find more information [HERE](#).
- Prom Donations are needed, donate gently used dresses, suits, shoes, accessories and purses at the District Office M-F.
- The next PVUSD Governing Board Meeting is April 17, 2025 at 6:30 p.m. Parents can e-mail the Board or submit a Public Comment in advance of the next meeting through the links on the District's website [HERE](#).
- **NOTES FROM OUR MARCH PROGRAM:** Our March Program highlighted fun ways we celebrate teachers and staff at our schools. Take a look at what other schools are doing: [Teacher and Staff Appreciation Ideas](#). If you would like to share what your school is doing you can add it here: [HERE](#). To watch the full program click this link. <https://www.youtube.com/watch?v=d4OiC0qflcE>.





# Old Business

- 5/16 8th-grade dance
  - StuGo and Mrs. Kool would like to use DJ Flo (\$375 for 2 hours) instead of Bach to Rock's free DJ. PTO put Mrs. Kool in touch directly with DJ Flo.
  - Hot Chicken Alley will donate chicken tenders.
  - Mrs. Kool requested for the PTO to check if Olive Garden will donate a few trays of salad.
  - Mrs. Kool will provide final list of decorations/help needed and the count of 8th graders attending the dance.





# Upcoming Events

- 4/17: PVUSD Governing Board Meeting at 6:30 PM
- 4/21 - 4/28: 2nd Annual SRMS PTO Silent Auction Fundraiser
- 4/23: Administrative Professionals Day
- 4/23: UPC General Meeting at 9:00 AM
- 4/23: Quest Family Spirit Night at Dave & Buster's
- 4/24: NJHS Induction Ceremony in Cafeteria from 6:00 to 7:00 PM
- 4/26 & 4/27: Kendra Scott Gives Back Virtual Shopping Event
- 4/27: Kendra Scott Gives Back In-Person Event at Scottsdale Quarter from 2:00 to 4:00 PM
- 4/29 and 4/30: Auction Winnings Pick-Up from 1:30 to 2:30 PM in the Media Center
- 4/30: Staff Chipotle orders due
- 4/30: Love Our Schools Day
- 5/5 - 5/9: Staff Appreciation Week (daily treats from the PTO)
- Save the date - 5/14: UPC Spring Leadership Training at district office (This is a must for your incoming parent group board with tips, PV policies, and best practices to know when planning and leading your group next year.)



# Thanks

See you at the next meeting on May 13th (location and time TBC!

In the meantime, please reach out to us at [azsunrisepto@gmail.com](mailto:azsunrisepto@gmail.com) if you have questions, requests, or ideas.

